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**EXECUTIVE COMMITTEE  
MINUTES**

**Tuesday, February 12, 2019 @ 6:30 PM**  
PACIFIC UNION BUILDING - 10154 Riverside Drive

**1. Meeting Opening / Call to Order**

Start Time 6:50 PM

**2. Attendance** Please mark: X – Present EX – Excused AB – Absent

X Ryan Altoon, *President*                      X Arthur Wypchlak, *Treasurer*                      X Richard McFalls, *Asst. Secretary*  
X Jason Friedman, *Vice President*                      X Juliann Miles, *Secretary*                      \_\_\_\_\_

*Non-Voting Guests: Lisa Cahan Davis, Social Media Mgr*

**3. Public Comment: (Limited to 3 minutes per speaker)**

**4. On-Going Business: (Possible Motions/Actions)**

- a. Review and Approve GTLNC Executive Committee Minutes.

**MOTION A:** Approve the GTLNC January 8, 2019 Exec Minutes.

**FIRST:** Jason Friedman    **SECOND:** Arthur Wypchlak    **VOTE:** 5 / 0 / 0

- b. Review and Approve GTLNC Board Minutes.

**MOTION B:** Approve the GTLNC January 15, 2019 Board Minutes as submitted.

**FIRST:** Jason Friedman    **SECOND:** Arthur Wypchlak    **VOTE:** 5 / 0 / 0

**MOTION C:** Approve the GTLNC January 23, 2019 Special Board Minutes as submitted.

**FIRST:** Jason Friedman    **SECOND:** Richard McFalls    **VOTE:** 5 / 0 / 0

**MOTION D:** Approve the GTLNC February 4, 2019 Special Board Minutes as submitted.

**FIRST:** Jason Friedman    **SECOND:** Arthur Wypchlak    **VOTE:** 5 / 0 / 0

- c. Review and Approve GTLNC Board Agenda.

**MOTION E:** Approve the GTLNC February 19, 2019 Board Agenda as amended.

**FIRST:** Jason Friedman    **SECOND:** Richard McFalls    **VOTE:** 5 / 0 / 0



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- d. Treasurer Report
- i. GTLNC Funding Dashboard Review
  - ii. Review January 2019 MER

**MOTION F: Approve the January 2019 MER and expenditures for reconciliation submission to the City Clerk.**

**FIRST:** Richard McFalls **SECOND:** Jason Friedman **VOTE:** 5 / 0 / 0

- e. Administrative
- i. Social Media Update
  - ii. Website

**5. New Business: - (Possible Motions/Actions)**

- a. GTLNC Election Updates: Home
- b. 134 Freeway Improvements

**6. Close Meeting:**

Close Time 7:34 PM

**7. Next Meeting:** Tuesday, March 19, 2019 at 6:30pm – 10154 Riverside Drive Toluca Lake, CA 91602

**PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS** – The public is requested to fill out a “Speaker Card” to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.

**PUBLIC POSTING OF AGENDAS** - GTLNC agendas are posted for public review as follows:

- Pacific Union Building (Community Kiosk), at the Southeast corner of Forman Avenue and Riverside Drive;
- [www.gtlnc.org](http://www.gtlnc.org); or
- You can also receive our agendas via email by subscribing to L.A. City’s Early Notification System at <http://www.lacity.org/government/Subscriptions/NeighborhoodCouncils/index.htm>

**THE AMERICAN WITH DISABILITIES ACT** - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting Juliann Miles, Board Secretary via email at [Juliann.Miles@gtlnc.org](mailto:Juliann.Miles@gtlnc.org).

**PUBLIC ACCESS OF RECORDS** – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: [www.gtlnc.org](http://www.gtlnc.org) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact JULIANN MILES, Board Secretary via email at [Juliann.Miles@gtlnc.org](mailto:Juliann.Miles@gtlnc.org)

**RECONSIDERATION AND GRIEVANCE PROCESS**

For information on the GTLNC’s process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the GTLNC Bylaws. The Bylaws are available at our Board meetings and our website [www.gtlnc.org](http://www.gtlnc.org)



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#### **SERVICIOS DE TRADUCCION**

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a Juliann Miles, Secretary de la Mesa Directiva, por correo electrónico [Juliann.Miles@gtlnc.org](mailto:Juliann.Miles@gtlnc.org) para avisar al Concejo Vecinal."