



**PLANNING & LAND USE COMMITTEE
MINUTES**

Monday, October 8, 2018 @ 6:30 PM
PACIFIC UNION BUILDING - 10154 Riverside Drive

1. **Call to Order** Start Time 6:35 PM

2. **Attendance** – *Please mark X=present EX=excused AB=unexcused absence:*

<u>x</u> Ryan Altoon, <i>Chair</i>	<u>ex</u> Kelly Cole	<u>ex</u> Juliann Miles	<u>x</u> Mark Stephenson
<u>ex</u> Reyn Blight	<u>x</u> David Knox	<u>x</u> Robert Scibelli	<u>x</u> Cory Shurr

3. **Public Comment** (3 minutes per speaker)

4. **Community Plan Update (10/16 General Board Meeting)**

North Hollywood-Valley Village Community Plan Update

- **October 15 Open House** event for the North Hollywood-Valley Village Community Plan area

Sherman Oaks-Studio City-Toluca Lake-Cahuenga Pass

- **November 7 Open House** event for the Sherman Oaks-Studio City-Toluca Lake-Cahuenga Pass Community Plan area.
 - The GTLNC area is split between the two plan areas, and so both of those events will be an opportunity to hear from Toluca Lake residents about their vision for the Community Plans. People can attend any meeting they like, but these two would be best for Toluca Lake stakeholders

- Notifications are being sent out to elicit maximum participation from the Toluca Lake Community

5. **Beautification Projects:** - *Possible Motions & Action Items*

a. GTLNC PROJECTS

#	PROJECT	STATUS
1.0	Cahuenga / Addison Lot Beautification	<u>Meeting Update</u> - HUMC Trustee Meeting Update (Ryan Altoon, Justin Orenstin – CD4) The meeting with the HUMC Board of Trustees went well, with RA and JO providing clarity on the project, process, ongoing responsibilities, and roles. The HUMC Trustees indicated their support for the project, with a final determination to follow shortly. NOTE: Mark Stevenson recused himself from the discussion.
2.0	<u>Beautification Projects</u>	
2.1	Riverside Dr. Streetscape	<u>Scope Release</u> - WRT Proposal / - Placeworks Proposal / \$30,000 - Rios Clemente Hale Proposal

		<p>The GTLNC Planning Committee expressed a desire to pursue Placeworks, given the low bid, strong presence in Los Angeles, well accomplished and respected planning staff.</p> <p>Planning has allocated \$10,000 for the Riverside Streetscape in its budget, and will engage other local partners for the balance.</p>
2.2	Lankershim Blvd. Streetscape	<p><u>Scope Release</u></p> <ul style="list-style-type: none"> - WRT - Placeworks / \$30,000
2.3	Clybourn / Forman Median	<p><u>Next Steps:</u></p> <ul style="list-style-type: none"> - WRT / \$4,000 Proposal
2.4	Median on Moorpark Way (Moorpark St. to Riverside)	<p><u>Next Steps:</u></p> <ul style="list-style-type: none"> - Schematic Design with approved design team + community meetings - Assist in cost estimation of Phase 1 and Phase 2 projects

b. TOLUCA LAKE BEAUTIFICATION PARTNERS

#	PROJECT	STATUS
3.0	Riverside Median	<ul style="list-style-type: none"> • Complete
4.0	134 Freeway on-ramp/off ramp Beautification	<ul style="list-style-type: none"> - \$40,000 Grant Approved unanimously by TLBP Board <p><u>STATUS:</u> The Permitting applications have been submitted to Caltrans and coordination with their staff for clearing the site, and obtaining the necessary approvals for both the on-site installation as well as the ongoing maintenance of the site in in process. Anticipated timing for Permit – December 2018.</p>

c. CalTRANS PROJECTS

#	PROJECT	STATUS
1	134 Freeway on-ramp/off ramp Beautification	<ul style="list-style-type: none"> - <u>Caltrans Responsibilities:</u> <ul style="list-style-type: none"> o Landscape architectural and engineering plans o Permit fees o Clearing the site of debris and old planting material o Repair broken irrigation valves o Provide all ground cover - <u>TLBP Grant / \$40,000 - Approved</u> <ul style="list-style-type: none"> o Any additional planting material desired o Modifications to irrigation on site o Maintenance plan (1 year) – through “Adopt-A-Highway” program - Status: Oct. 4 Safety meeting with Caltrans / Permit / Project Start - So. Cal Tree & Landscape / Installation - Groundcare Landscape / Maintenance

2	Angled parking on Forman under the 134 Freeway	<ul style="list-style-type: none"> - Discussion with LA City Planning staff (Update) - Urban Studio + LA City Planning Dept.
3	Riverside Drive (134 freeway/Vineland segment)	<p><u>Caltrans Meeting:</u></p> <ul style="list-style-type: none"> - Caltrans to provide parcel map to show State ownership vs. City. - Caltrans to investigate wall structure along offramp (permitting, status) <p><u>Next Steps:</u></p> <ul style="list-style-type: none"> - City enforcement of street / abandoned property (encampments) - City to re-paint faded Stop/Crosswalk and review red striping along curbs by the 134 Fwy off ramp

6. AD Hoc Committee Reports

- a. Homeless Housing / *Permanent Supportive Housing – potential locations;*

7. New Business:

8. Close Meeting:

Close Time 7:30 PM

9. Next Meeting: Monday, November 11, 2018 at 6:30pm – Pacific Union Building - 10154 Riverside Drive

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS – The public is requested to fill out a “Speaker Card” to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.

PUBLIC POSTING OF AGENDAS - GTLNC agendas are posted for public review as follows: Pacific Union Building (Community Kiosk), at the Southeast corner of Forman Avenue and Riverside Drive; www.gtlnc.org; or You can also receive our agendas via email by subscribing to L.A. City’s Early Notification System at <http://www.lacity.org/government/Subscriptions/NeighborhoodCouncils/index.htm>

THE AMERICAN WITH DISABILITIES ACT - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting Juliann Miles, Board Secretary via email at Juliann.Miles@gtlnc.org.

PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: www.gtlnc.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact JULIANN MILES, Board Secretary via email at Juliann.Miles@gtlnc.org

RECONSIDERATION AND GRIEVANCE PROCESS

For information on the GTLNC’s process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the GTLNC Bylaws. The Bylaws are available at our Board meetings and our website www.gtlnc.org

SERVICIOS DE TRADUCCION

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a Juliann Miles, Secrtary de la Mesa Directiva, por correo electrónico Juliann.Miles@gtlnc.org para avisar al Concejo Vecinal."